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1. GENERAL INFORMATION

1.1 SYSTEM OVERVIEW

FASTrade is a flexible, scalable and extremely efficient web enabled Order Management System, using client-server architecture, which allows a secure and efficient way of orders placement through the WAN (Internet) and LAN.

It enables Customers to place orders electronically via the Internet. Once the order is placed customer can view order status (i.e. executed, pending or rejected). All the portfolio of client is being managed at broker's Backoffice System.

1.2 AUTHORIZED USE PERMISSION

This document shall not be duplicated or distributed, and the information contained herein shall not be disclosed in whole or in part, for any purpose other than to evaluate this document within the organization for this project only.

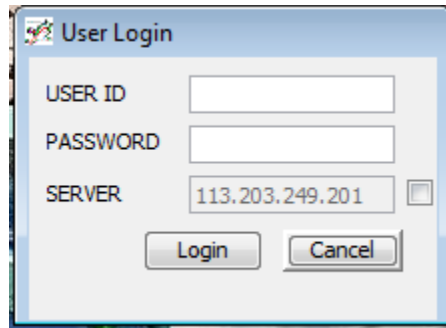
2. GETTING STARTED

2.1 SIGNING IN

Sign-in window is by default opened when application starts, it can also open from File Menu as shown in Fig 1.



Sign In Page



Sign In Window

❖ **User ID And Password**

Every client must have its own unique User ID and Password.

❖ **Server**

Every Broker has its own server short name which will be given by the broker. (It can be editable by clicking the checkbox just beside the lock icon).

❖ **SignIn**

After entering User ID, Password and Server short name, press "Login" Button.

2.2 MAINWINDOW

After Sign In, the Main Window appears as Shown below. On this page the user finds the following information.

Y.H SEC ONLINE (FASTrade Ver 3.6 - Powered by FASTrack Solutions)

File Trading Reports/Views Services Help 09:39:30 Connected

Market Watch 1

Sector / M... ALL VOL ... KSE100 CHANGE CURRENT PREVIOUS HIGH LOW VOLUME VALUE

Page 1 Page 2 Page 3

Market	Symbol	Prev Close	Last Price	Buy Vol	Buy	Sell	Sell Vol	Total Vol	Dir	Trade Time	Avg	High	Low	Ch
REG	TRG	20.18	20.15	4,500	20.15	20.19	5,500	141,000	-	09:37:58	20.11	20.18	20.07	
REG	PSO	196.89	195.50	500	195.51	196.90	900	3,700	-	09:38:01	195.48	196.90	195.00	
REG	ENGRO	314.70	316.45	100	315.00	316.45	1,000	600	+	09:37:51	314.82	316.45	314.50	
REG	ATRL	96.97	96.25	900	96.25	96.85	100	17,900	+	09:38:21	95.64	98.99	95.00	
REG	SNGP	66.89	67.70	5,000	67.51	67.70	3,500	65,000	+	09:38:22	67.25	67.85	66.52	
REG	DGKC	74.59	72.25	4,000	72.25	72.40	3,000	173,000	-	09:38:06	72.21	73.00	71.90	
REG	FFC	99.99	99.99	1,000	99.10	100.50	10,000		N/A	N/A				
REG	PAEL	20.30	20.26	2,000	20.30	20.39	5,500	134,500	+	09:37:57	20.18	20.30	20.10	
REG	SEARL	201.71	196.00	100	195.70	196.49	1,000	14,400	+	09:37:59	196.18	197.00	195.00	
REG	PPL	176.14	176.00	100	175.16	176.25	300	400	+	09:37:54	175.93	176.00	175.90	
REG	POL	443.85	443.85	100	444.00	446.90	500		N/A	N/A				
REG	ENGRO	314.70	316.45	100	315.00	316.45	1,000	600	+	09:37:51	314.82	316.45	314.50	
REG	NETSOL	71.09	69.50	300	68.80	69.50	600	3,400	-	09:37:34	69.03	69.60	68.65	
REG	EFOODS	59.91	59.80	500	58.35	60.00	500	1,500	-	09:36:31	59.83	59.90	59.80	
REG	UBL	133.86	134.98	500	134.05	134.98	400	600	+	09:38:21	134.16	134.98	134.00	
REG	HBL	122.74	123.89	100	121.26	123.89	2,800	100	+	09:38:01	123.89	123.89	123.89	
REG	FFBL	31.66	31.66	500	31.50	32.99	500		N/A	N/A				
REG	FFC	99.99	99.99	1,000	99.10	100.50	10,000		N/A	N/A				
REG	FCCL	16.80	16.50	1,000	16.48	16.49	3,000	433,500	+	09:38:24	16.44	16.50	16.31	
REG	BOP	12.45	12.45	30,000	12.45	12.49	10,000	360,500	-	09:37:55	12.45	12.49	12.41	
REG	NBP	38.57	38.57	1,000	38.20	39.40	500		N/A	N/A				
REG	PSX	15.18	15.18	1,000	14.90	15.45	3,000		N/A	N/A				

Message Window

09:39:24 SHORT Order 00153 500 PRL-APR at 19.87 Queued for the Account # RFYH initiated by 000

09:37:46 SHORT Order 00154 500 PIOC-APR at 29.86 Changed for the Account # 0119 initiated by 000

09:39:25 SHORT Order 00153 500 PRL-APR at 19.87 Cancelled for the Account # RFYH initiated by 000

Main Window

❖ **MenuBar**

Menu Bar is on top left side of the window. It contains following options:

- File
- Monitor
- Trade
- Services
- Services
- Graph
- Help

❖ **ShortcutsBar**

Shortcuts Bar lies besides the Menu Bar on the top of the window. It contains following options:

- MarketWatch
- Buyorder
- Sellorder
- CancelOrders
- ExecutedTrades
- Outstandingorders
- Portfolio
- NetEquity
- OrderHistory
- GraphIntraday
- GraphHistory
- GraphAdvance

❖ MarketWatch



Market	Symbol	Buy Vol	Buy	Sell	Sell Vol	Change	Prev Close	Last Price	Last Vol	Trade Time	Total Vol	Dir	Avg	High	Low
REG	TRG	22,500	33.70	33.73	500	-0.67	34.41	33.74	2,500	15:29:59	33,344,500	+	34.00	34.82	33.15
REG	BYCO	10,000	20.20	20.21	2,000	0.42	19.78	20.20	3,000	15:29:54	15,402,000	-	20.19	20.45	19.80
REG	JSQL	500	23.20	23.23	4,000	-0.26	23.40	23.14	20,000	15:29:46	15,015,500	+	23.51	24.09	23.00
REG	DCL	19,000	15.25	15.27	500	0.34	14.94	15.28	500	15:29:59	10,799,000	+	15.24	15.45	14.82
REG	NBP	500	52.49	52.50	10,500	0.05	52.23	52.28	2,000	15:29:39	7,434,000	-	52.19	52.70	51.67
REG	PAEL	500	60.45	60.50	102,000	1.23	58.93	60.16	5,000	15:29:59	7,041,500	+	59.68	60.50	58.60
REG	PRL	290,500	44.92			2.11	42.79	44.90	4,000	15:29:44	6,698,000	+	44.46	44.92	42.85
REG	PTC	24,500	16.40	16.49	25,500	0.43	16.04	16.47	15,000	15:29:59	5,944,500	+	16.47	16.83	16.01
REG	SNPG	95,000	26.90	26.95	11,500	0.72	26.04	26.76	8,500	15:29:59	5,515,500	+	26.73	27.04	26.25
REG	EFERT	7,000	74.25	74.35	5,000	1.59	71.60	73.19	12,000	15:29:59	4,596,000	+	72.91	74.40	71.55
REG	EFOODS	1,100	155.30	155.35	2,500	4.23	150.63	154.86	3,300	15:29:59	3,567,700	+	154.42	156.56	150.75
REG	SSGC	2,500	26.08	26.09	2,000	-0.22	26.27	26.05	1,500	15:29:47	2,824,000	-	26.36	26.65	25.99
REG	KEL	24,000	7.16	7.19	12,500	0.04	7.12	7.16	2,000	15:29:54	2,711,500	+	7.15	7.21	7.11
REG	QUICE	2,000	8.33	8.39	5,500	0.30	8.01	8.31	1,000	15:29:16	2,685,500	-	8.44	8.63	8.05
REG	BOP	28,000	8.71	8.74	5,500	0.06	8.66	8.72	9,500	15:29:58	2,616,500	-	8.74	8.80	8.69
REG	ATRL	110,600	239.06			11.38	227.68	239.06	200	15:19:32	2,569,600	+	234.39	239.06	226.30
REG	PACE	4,000	6.13	6.14	500	0.02	6.08	6.10	7,000	15:29:31	2,146,000	+	6.13	6.20	6.06
REG	UBL	38,600	153.00	153.20	1,900	1.03	152.14	153.17	5,000	15:29:57	2,106,800	-	153.00	153.80	152.00
REG	PIBTL	500	27.15	27.17	500	0.09	27.06	27.15	1,000	15:29:51	2,002,500	-	27.22	27.38	27.05
REG	DCH	5,000	7.62	7.65	29,500	0.20	7.44	7.64	5,000	15:29:49	1,810,000	+	7.61	7.70	7.43
REG	FATIMA	500	32.22	32.25	8,500	-0.10	32.32	32.22	1,000	15:29:50	1,775,000	+	32.13	32.56	31.95
REG	PIAA	5,000	7.81	7.85	30,000	-0.07	7.88	7.81	45,000	15:29:50	1,710,500	-	7.89	8.00	7.79
REG	BAHL	31,500	42.30	42.39	1,000	0.29	42.01	42.30	13,000	15:21:12	1,609,500	-	42.18	42.80	42.00
REG	FCCL	1,000	44.21	44.25	9,500	0.07	44.11	44.18	500	15:29:57	1,410,500	-	44.20	44.40	43.91
REG	ENGRO	100	314.47	314.48	2,100	3.77	309.84	313.61	400	15:29:54	1,399,800	+	313.01	315.22	310.40

Under market all the information regarding shares and securities (with respect to current market) are displayed. Highlighted tuple shows that the change is taking place only in highlighted column. In main window, each row represents the information about the particular security.

- **Market:** REG / FUT /SIFetc.
- **Symbol:** Company symbol appears here.
- **P. Close:** Last day's rate.
- **Last Rate:** Rate per share in the market.
- **Last Vol:** Last Traded volume.
- **Buy Vol:** Number of shares Client Interested in buying.
- **Buy:** Buying Rate per share.
- **Sell:** Sell Rate per share.
- **Sell Vol:** Number of shares client wants to sell of a particular company.
- **Total Vol:** Total number of shares (BVol +SVol).
- **Dir:** Compare current rate with the Close rate and then determines '+' for up or profit and '-' for down or loss.
- **L Trd Time:** Last trade time.
- **Avg:** Average rate between the Current and Close rate.
- **High:** Highest rate of the day for a particular share.

- **Low:** Lowest rate of the day for the particular company.
- **Flag:** whether symbol is on Spot or Not.
- **Chg:** Change in rate (closed – current). Figure written with blue means *no change in rate*. In green means *current rate is higher than the closed rate*. In red *current rate is lower than the closed rate*.

❖ Market Statistics

KSE100	CHANGE	CURRENT	PREVIOUS	HIGH	LOW	VOLUME	VALUE
 	121.49	33767.59	33,646.10	33814.92	33605.63	121,777,110	7,561,823,986.2

Market statistics provide you a brief description about the market. It includes:



- **Index:** Selection of Index.
- **Current:** Selected index current value.
- **Change:** Change from previous day of selected index.
- **High:** Maximum value touched of selected index.
- **Low:** Minimum value touched of selected index.
- **Volume position:** Volume, Value and Avg (Average Traded Price of Per Share) of All Share Index.
- **Share position:** current position of shares according to index. How many share values are increased (green) or decreased (red) or unchanged (blue)?

2.3 FILEMENU

File Menu provides functions and also depicted in figure below

- Login
- Logout
- Change Password /Pin
- Lock
- Exit



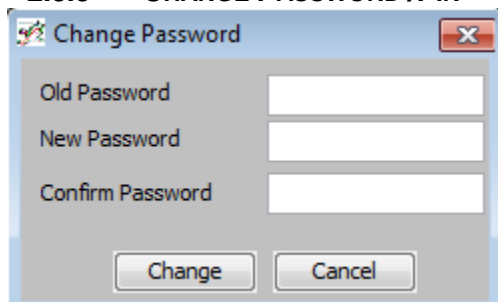
2.3.1 LOGIN

Client can open a “Sing-in” window from the login option as show in Main Window – File Menu. In current window, Log In link is disabled, as client is already logged in.

2.3.2 LOGOUT

Client can log out form the logout option given under File Menu.

2.3.3 CHANGE PASSWORD /PIN

A screenshot of a 'Change Password' dialog box. The dialog has a title bar with a close button (X). It contains three text input fields: 'Old Password', 'New Password', and 'Confirm Password'. At the bottom of the dialog, there are two buttons: 'Change' and 'Cancel'.

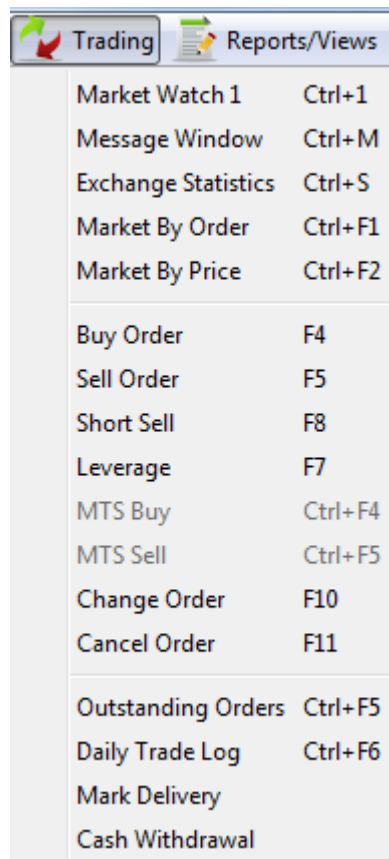
To change Password / Pin, Client has to insert his/her old, new, confirm Password / Pin and then press Change Password or Change Pin button.

Client can lock his screen and will be unlocked after inserting his password and then pressing unlock button.

2.3.4 EXIT

Your screen will be closed.

2.4 MONITORMENU

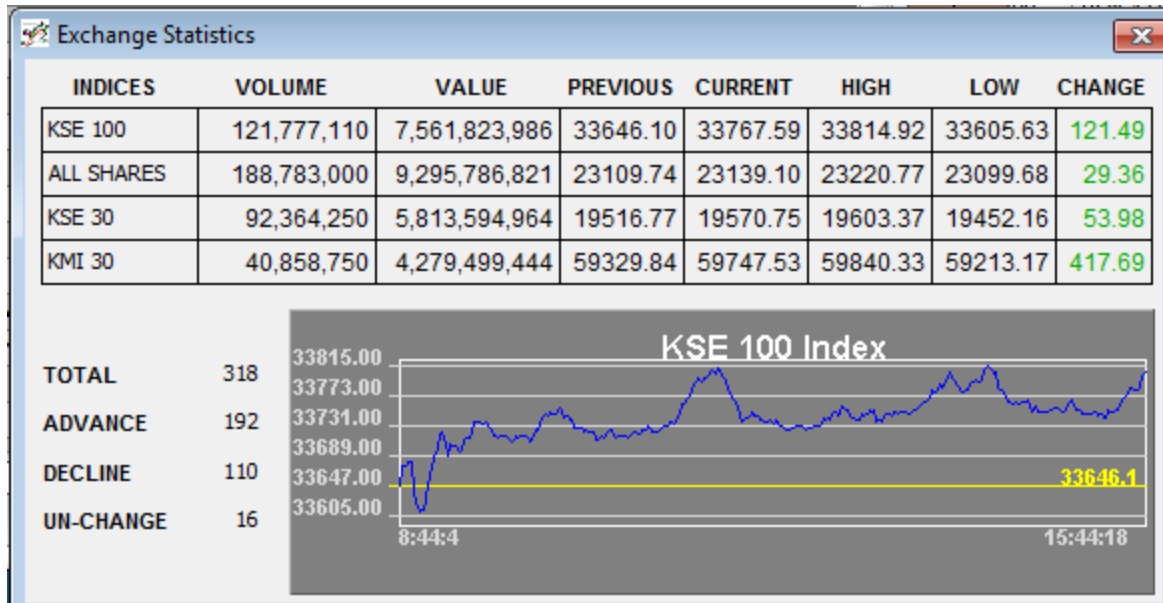


Option	Shortcut
Market Watch 1	Ctrl+1
Message Window	Ctrl+M
Exchange Statistics	Ctrl+S
Market By Order	Ctrl+F1
Market By Price	Ctrl+F2
Buy Order	F4
Sell Order	F5
Short Sell	F8
Leverage	F7
MTS Buy	Ctrl+F4
MTS Sell	Ctrl+F5
Change Order	F10
Cancel Order	F11
Outstanding Orders	Ctrl+F5
Daily Trade Log	Ctrl+F6
Mark Delivery	
Cash Withdrawal	

Monitor menu has following options as shown in following figure

2.4.1 MARKET WATCH (SHORTCUT KEY F2) – SEE ABOVE

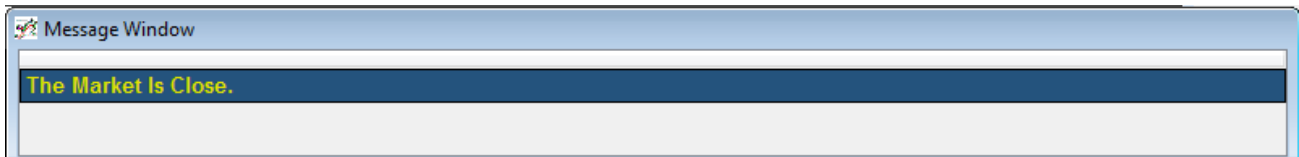
2.4.2 INDEX WINDOW (SHORTCUT KEY CTRL+S)



Exchange statistics provide you a brief description about the market. It includes:

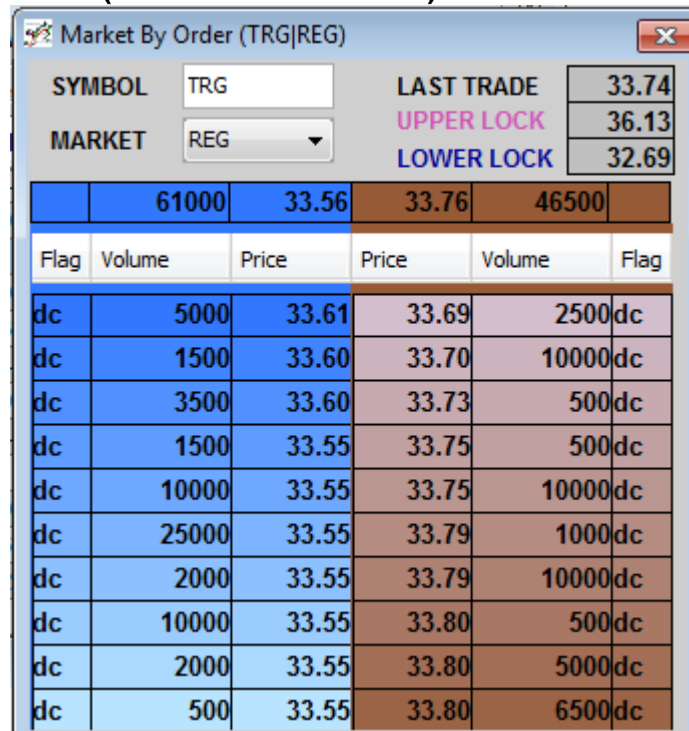
- **Index:** Types of different indexes in StockMarket.
- **Volume:** total number of sharetraded.
- **Value:** total amount of sharetraded.
- **Previous:** last day index value / rate at which marketclosed.
- **Current:** Current indexvalue.
- **High:** How much scrip value is increased from the lastday.
- **Low:** how much scrip's value is decreased from the lastday.
- **Change:** Current –Previous.

2.4.3 MESSAGEWINDOW



It displays the messages. Messages can be of Trade related confirmation and/or market status related messages

2.4.4 MARKET BY ORDER (SHORTCUT KEYCTRL+F1)



Flag	Volume	Price	Price	Volume	Flag
dc	5000	33.61	33.69	2500	dc
dc	1500	33.60	33.70	10000	dc
dc	3500	33.60	33.73	500	dc
dc	1500	33.55	33.75	500	dc
dc	10000	33.55	33.75	10000	dc
dc	25000	33.55	33.79	1000	dc
dc	2000	33.55	33.79	10000	dc
dc	10000	33.55	33.80	500	dc
dc	2000	33.55	33.80	5000	dc
dc	500	33.55	33.80	6500	dc

Market by Order is list of orders (of specific symbol) queued in the market. Buy Side is sorted descending, which shows buyer with the highest price is at the top. Sell side is sorted ascending, which shows seller with the lowest price is at the top.

2.4.5 MARKET BY PRICE (SHORTCUT KEYCTRL+F2)

Market By Price (BYCO REG)						
SYMBOL		BYCO		LAST TRADE		20.20
MARKET		REG		UPPER LOCK		20.78
				LOWER LOCK		18.78
	301500	20.14	20.25	85000		
O...	Volume	Price	Price	Volume	O...	
1	10000	20.20	20.21	2000	1	
2	17500	20.18	20.22	3000	1	
4	81000	20.17	20.23	1500	2	
7	64500	20.15	20.24	42000	4	
1	500	20.14	20.25	12500	5	
3	15500	20.13	20.26	500	1	
2	10000	20.12	20.27	1000	1	
4	31500	20.11	20.28	1000	1	
20	54500	20.10	20.29	18500	3	
4	16500	20.06	20.30	3000	4	

Market by Price is list of orders (of specific symbol **grouped by price**) queued in the market. Buy Side is sorted descending, which shows buyer with the highest price is at the top. Sell side is sorted ascending, which shows seller with the lowest price is at the top.

2.4.6 EXECUTED ORDERS (SHORTCUT KEYCTRL+F6)

Daily Trade Log												
MARKET	ALL	SYMBOL		<input checked="" type="checkbox"/> Buy	<input checked="" type="checkbox"/> LBuy	<input checked="" type="checkbox"/> Sell	<input checked="" type="checkbox"/> Short	Reload		Save (KSE format)		Save (LSE format)
ACCOUNT		ORDER PLACER		REMARK		DEALER		Refresh		Print		
BOUGHT	2,153,900	VAL 93,790,448		SOLD		2,183,675	VAL 96,902,160		TRADES 2,196			
Symbol	Market	Order#	Type	FillVol	Price	Account#	Action	Order Placer	Remark	Dealer	Ticket	Time
SNGP	REG	6061670	SELL	7000	26.95	985	E 000	000		046	4224904	15:29:59
TPL	REG	9047308	BUY	500	13.58	986	E 000	000		046	4224864	15:29:57
TPL-APR	FUT	0046691	SHORT	500	13.66	986	E 000	000		046	835900	15:29:57
BOP-APR	FUT	0047121	SHORT	500	8.78	986	E 000	000		046	835883	15:29:51
BOP	REG	9047304	BUY	500	8.73	986	E 000	000		046	4224757	15:29:51
TRG	REG	00050389	SELL	5000	33.67	001637	E 001637	001637		053	4224739	15:29:50
HUMNL-APR	FUT	0047143	BUY	500	10.65	986	E 000	000		046	835875	15:29:49
HUMNL	REG	9047302	SELL	500	10.63	986	E 000	000		046	4224734	15:29:49
TRG	REG	00050388	SELL	7000	33.55	001637	E 001637	001637		053	4224598	15:29:41
TRG-APR	FUT	6063133	SHORT	1000	33.73	986	E 000	000		046	835851	15:29:40
TRG	REG	00050388	SELL	1000	33.55	001637	E 001637	001637		053	4224596	15:29:40
TRG	REG	6063134	BUY	1000	33.55	986	E 000	000		046	4224596	15:29:40
PAEL-APR	FUT	00050387	BUY	10000	60.69	001824	E 001824	001824		052	835848	15:29:39
TRG	REG	00050388	SELL	1000	33.55	001637	E 001637	001637		053	4224579	15:29:39
TRG	REG	00050388	SELL	3000	33.55	001637	E 001637	001637		053	4224578	15:29:39

Use Reload Button in case of missing Trades.

Executed orders window contain following columns

❖ **OrderNo**

Exchange' specified order number displayed here.

❖ **Type**

Either buy or sell.

❖ **Symbol**

Company symbol appears here.

❖ **Quantity**

Total number of shares.

❖ **Rates**

Rate per share.

❖ **Status**

As all the executed orders are placed here so, all the orders status are E or executed.

Executed orders window contain following buttons

❖ **Sort bySymbols**

By pressing this button the orders are shown in ascending or descending alphabetical order by Symbols.

❖ **Sort byOrders**

BY pressing this button the orders are sort by order number issued by IBTS.

❖ **Print**

Print the outstanding order form.

2.4.7 OUTSTANDING ORDERS (SHORTCUT KEYF6)

The orders that are not complete yet or are in pending showed under Outstanding Order(s). This option can be selected through trading menu or by hitting F6 key. And also be access by shortcut bar menu.

On selecting Outstanding Orders the following window appears.

Select	Symbol	Market	Price	Remain	Account#	Order#	Type	Sta...	Order Placer	Remark	Dealer	Time
<input type="checkbox"/>	EFOODS	REG	154.90	3500	970	9040516	BUY	I	000		046	15:29:16
<input type="checkbox"/>	EFOODS	REG	154.90	3200	001888	5052770	BUY	I	000		046	15:29:16
<input type="checkbox"/>	DGKC-APR	FUT	181.69	500	986	0047298	SHORT	I	000		046	15:29:43
<input type="checkbox"/>	DCL-APR	FUT	15.37	500	986	0047294	SHORT	I	000		046	15:29:35
<input type="checkbox"/>	AICL-APR	FUT	54.39	500	986	0047246	BUY	I	000		046	15:29:06
<input type="checkbox"/>	FFC-APR	FUT	109.33	500	986	0047241	SHORT	I	000		046	15:29:05
<input type="checkbox"/>	FATIMA-A...	FUT	32.48	500	986	0047220	SHORT	I	000		046	15:28:44
<input type="checkbox"/>	HUBC-APR	FUT	105.83	500	986	0047202	SHORT	I	000		046	15:28:28
<input type="checkbox"/>	PIOC-APR	FUT	101.21	500	986	0047201	BUY	I	000		046	15:28:28
<input type="checkbox"/>	KEL-APR	FUT	7.24	500	986	0047117	SHORT	I	000		046	15:27:34
<input type="checkbox"/>	HBL-APR	FUT	173.52	500	986	0047078	BUY	I	000		046	15:27:04
<input type="checkbox"/>	NCL-APR	FUT	34.71	500	986	0047074	SHORT	I	000		046	15:27:00

Outstanding Orders window contain following fields

- ❖ **Symbol**
Particular Company symbol appears here on which shares the trading is performed.
- ❖ **Mkt**
REG/FUT etc.
- ❖ **BuyVol**
Number of shares bought.
- ❖ **BuyRate**
Price of shares bought.

- ❖ **SellVol**
Number of shares sold.
- ❖ **SellRate**
Price of shares sold.
- ❖ **OrderNo**
Each order has given a unique order number assigned by IBTS which displayed here.
- ❖ **Account**
Account number in which activity is performed.
- ❖ **Side**
Type specified here that either the buying or selling is going on.
- ❖ **Type**
Whether order was LIMIT / Market/ Stop Loss or MIT?
- ❖ **Placer**
Order placer code.
- ❖ **Remark**
If, any remark was placed during order sending, than it will be displayed here.
- ❖ **Dealer**
Dealer code
- ❖ **Time**
Order placement time
- ❖ **KseOrder**
Order no. as assigned by the exchange.

You can cancel Single or All outstanding orders by selecting each or all checkboxes from first column and then press "Cancel Selected".

2.4.8 PORTFOLIO (SHORTCUT KEYF3)

Portfolio X

Account

Current Session											
	Bought		Sold		Net		Profit / Loss (Rs.)			Pending Orders	
Symbol	Qty	Rate	Qty	Rate	Qty	Rate	Set...	Uns...	Total	Buy	Sell
HUMNL	0	0	3000	10.445	-3000	10.445	0	-555	-555	0	0
SNGP	4000	26.61	4000	26.729	0	0	475	0	475	0	0
TRG-APR	44000	33.807	101000	33.861	-57000	33.902	2,367	3,462	5,829	0	0
OGDC-APR	0	0	500	118.05	-500	118.05	0	-125	-125	0	0
PTC-APR	1500	15.73	1500	16	0	0	405	0	405	0	0
MLCF	1500	96.273	0	0	1500	96.273	0	790	790	0	0
EFERT	500	72.05	500	72.44	0	0	195	0	195	0	0
OGDC	500	117.55	0	0	500	117.55	0	225	225	0	0
FCCL	32500	44.214	0	0	32500	44.214	0	1,185	1,185	0	0
ENGRO	0	0	2500	311.5	-2500	311.5	0	-7,425	-7,425	0	0
ENGRO-APR	2500	312	0	0	2500	312	0	8,125	8,125	0	0
EFERT-APR	500	72.59	500	72.4	0	0	-95	0	-95	0	0
TPL	1000	13.57	1000	13.56	0	0	-10	0	-10	0	0

Holding / Deliveries								
Symbol	Qty	Avg	Sold	S-Rate	Pend ...	Unreal P/L	Mkt Value	Margin Val

2.4.9 NET EQUITY (SHORTCUT KEYF9)

Net Equity / Exposure Equation ✕

CLIENT

ACCOUNT BALANCE	448		
SECURITY @ MARKET VALUE	0		
	READY	FUTURE	
SECURITY @ MARGIN VALUE	0	0	
PROFIT / LOSS	-28,475	12,255	
NET EQUITY / FLOATING	-28,026	12,704	
MARGIN POLICY	CASH OR SEC.	CASH OR SEC.	
	NON CFS@100%	RDY @0%	FUT @0%
EXPOSURE	0	6,843,345	6,419,625
TRADE LIMIT	-28,026	2,147,483,648	2,147,483,648

2.4.10 TRADE & MARGINEQUATION

Trade & Margin Equation

Refresh Print

Code		ACCOUNT		READY (Rs.)		FUTURE (Rs.)		READY		FUTURE	
Dealer	Code	Balance	Security	Trade Limit	Exposure	Trade Limit	Exposure	IM	CM	IM	CM

2.4.11 SYMBOLSEARCH

Search Symbol

Search

By Symbol
 By Company Name

Symbol	Name	Sector	COT	Lot
PSO	Pakistan State Oil Co Ltd.	Oil and Gas	Y	1

COT = 'N' (Trade on Cash Limits only)
COT = 'Y' (Trade on Margins)

2.4.12 CLIENTSTATEMENTS

Account Statement

CLIENT Refresh Print

Date	Voucher #	Particulars	Debit	Credit	Balance
------	-----------	-------------	-------	--------	---------

2.4.13 CLIENT INFORMATION (SHORTCUT KEYCTRL+I)

Client Detail

Name: GROWTH SECURITIES (PVT) LTD.HAD

CDC Account 0

E-mail Address: NA

Address: NA

Telephone No: NA

Mobile #: NA

2.4.14 CASHWITHDRAWAL

Cash Withdrawal Request

Account Refresh

Requested Cash 0 Cancel

Pin #

Amount

Submit

2.5 TRADE MENU

Before going forward there certain things which have to be comprehended, those are (but not limited to)

- **TICKSIZE:**
The Tick Size will be 1 (one) paisa for all orders placed on IBTS, unless otherwise specified in the relevant Regulations governing a specific market.

- **QUEUEPRIORITY:**
 - 1) Orders that cannot be immediately executed shall be queued for future execution in a specific order of priority mainly based in the following order:-
 - a) Price
 - b) Time of entry
 - 2) In case an order is executed partly, the remaining part of such Order shall not lose its priority.

- **CANCELORDER:**
A Cancel Order can only cancel an outstanding order.

- **CHANGEORDER:**
Change Order can only modify the price of an outstanding order. The change order option availability depends on the policy of the Brokerage House / TREC Holder.

2.5.1 BUYORDER

Client can buy shares/certificate by either selecting the Buy Order from "Trade" menu or simply hit the F4 key. It can also be accessed from the shortcut bar menu as shown in figure below.

After selecting the Buy Order Option, following Window appears.

TrType	Market	OrderType	Volume	Symbol	Price	Account	Remark
BUY	REG	LIMIT		BYCO		970	
			Order#	LimitPrice	Dis. Volume	Orders	(Optional)
Pin #	<input type="checkbox"/> Remember Pin						SUBMIT
Volume	Buy	Sell	Volume	LastTrade	Change	▼ Lock	▲ Lock
10,000	20.20	20.21	2,000	20.20	0.42	18.78	20.78
				High	20.45	Low	19.8

Buy order contains the following fields and all are considered necessary to fill (except marked as

*

❖ OrderType

A drop down bar is given from which client can select desired order type.

Order type includes:

- **LIMIT:** A particular rate is defined in this section if the market cross the rate, shares either buys automatically.
- **MARKET:** The client does not have to specify rate under this option. It buys shares on the market rate.
- **STOPLOSS:** Stop Loss buy order is activated when the price of the share drops to or below the trigger price.

Stop loss buy order is only accepted if the trigger price is greater than the last trade price. Among the two price levels i.e. trigger price and limit price the trigger price should be less than or equal to the limit price.

- **MIT (Market If Touched):** MIT buy order is activated when the price of the share reaches a specific price.

MIT Buy order would only be accepted if the trigger price is less than the last trade price.

Among the two price levels i.e. trigger price and limit price the trigger price should be greater than or equal to the limit price.

❖ **Volume**

Number of shares client wants to buy.

❖ **Symbol**

Symbol of the particular company.

❖ **Price**

It is defined as rate per share. Rate is defined on the basis of order type.

- If client selects **Limit** in order type field, he/she sees that market is going downward then places an order of limit (with an lower value of the scrip than that at which it was traded last time) if the market reaches this rate or better his/her order will be executed..
- In **Market** option the client does not specify any rate it automatically detects the current rate.
- If **Stop loss** is selected, to protect profit and stop loss. Either if market is going high user can place Stop loss order of buy at higher price to protect his profit from risk of market's downfall.
- In **MIT** option, a order that becomes a market order when a security reaches a specified price. When using a buy market-if-touched order, a trading engine will wait until the security falls to a certain level before purchasing the symbol.

❖ **Account**

You have to mention your account name here. (By default your account will be filled)

❖ **PINCode**

Every client has given a unique PIN Code which he/she has to enter to perform the action.

❖ **DiscVol***

DiscVol (disclosed volume) is to hide the order volume in the market, only the total Order Volume – disclosed volume will be visible in the market.

❖ **Submit**

After filling the form press submit button and your order is included in outstanding order list.

❖ **Exit**

Exit button is used to exit from the window.

2.5.2 SELLORDER

Client can sell shares/certificate by either selecting the Sell Order from “Trade” menu or simply hit the F5 key. It can also be accessed from the shortcut bar menu as shown in figure below.

After selecting the Buy Order Option, following Window appears.

TrType	Market	OrderType	Volume	Symbol	Price	Account	Remark
SELL	REG	LIMIT		BYCO		970	

Order# LimitPrice Dis. Volume Orders (Optional)

Pin # Remember Pin

Volume	Buy	Sell	Volume	LastTrade	Change	▼ Lock	▲ Lock
10,000	20.20	20.21	2,000	20.20	0.42	18.78	20.78
				High	20.45	Low	19.8

Sell order contains the following fields and all are considered necessary to fill (except marked as

*

❖ **OrderType**

A drop down bar is given from which client can select desired order type.

Order type includes:

- **LIMIT:** A particular rate is defined in this section if the market crosses the rate, shares either buy automatically.
- **MARKET:** The client does not have to specify rate under this option. It buys shares on the market rate.
- **STOPLOSS:** Stop Loss sell order is activated when the price of the share drops to or below the trigger price.

Stop loss sell order is only accepted if the trigger price is less than the last trade price. Among the two price levels i.e. trigger price and limit price the trigger price should be greater than or equal to the limit price.

- **MIT (Market If Touched):** MIT sell order is activated when the price of the share reaches a specific price.

MIT Sell order would only be accepted if the Trigger price is greater than the last trade price. Among the two price levels i.e. trigger price and limit price the trigger price should be less than or equal to the limit price.

❖ **Volume**

Number of shares client wants to buy.

❖ **Symbol**

Symbol of the particular company.

❖ **Price**

It is defined as rate per share. Rate is defined on the basis of order type.

- If client selects **Limit** in order type field, he/she sees that market is going downward then places an order of limit (with a lower value of the scrip than that at which it was traded last time) if the market reaches this rate or better his/her order will be executed..
- In **Market** option the client does not specify any rate it automatically detects the current rate.
- If **Stop loss** is selected, to protect profit and stop loss. Either if market is going high user can place Stop loss order of buy at higher price to protect his profit from risk of market's downfall.
- In **MIT** option, an order that becomes a market order when a security reaches a specified price. A sell market-if-touched order will activate when the price of a security rises to the specified level..

❖ **Account**

You have to mention your account name here. (By default your account will be filled)

❖ **PINCode**

Every client has given a unique PIN Code which he/she has to enter to perform the action.

❖ **DiscVol * (Undisclosed Order)**

DiscVol (Disclosed volume) is to hide the total order volume in the market, only the Disclosed volume will be visible in the market. This option requires min. volume of 100,000 shares and not less than 10% of total volume can be disclosed.

❖ **Submit**

After filling the form press submit button and your order is included in outstanding order list.

❖ **Exit**

Exit button is used to exit from the window.

2.5.3 CHANGEORDER

There are multiple options to change an outstanding order

1. **OPTION 1 (APPLICABLE TO LAST QUEUED ORDER):** Client can change last queued order by either selecting the Change Order from "Trade" menu or simply hit the F10 key. It can also be accessed from the shortcut bar menu as shown in figurebelow.
2. **OPTION 2:** Client can change any outstanding order by double left clicking any queued order message from message board as shown in figurebelow.

- OPTION 3:** Client can also change any outstanding order by double left clicking any row in Outstanding window as shown in figure below.

After selecting any of the above Option, following Window appears.

TrType	Market	OrderType	Volume	Symbol	Price	Account	Remark	
BUY	REG	CHAN...	3200	EFOODS	154.90	001888		
Pin #		<input type="checkbox"/> Remember Pin	052770	Order#	LimitPrice	Dis. Volume	Orders (Optional)	
<input type="button" value="SUBMIT"/>								
Volume	Buy	Sell	Volume	LastTrade	Change	▼ Lock	▲ Lock	
1,100	155.30	155.35	2,500	154.86	4.23	143.09	158.16	
					High	156.56	Low	150.75

After changing price press “Change” and that order will be changed.

2.5.4 CANCELORDER

There are multiple options to cancel an outstanding order

- OPTION 1 (APPLICABLE TO LAST QUEUED ORDER):** Client can cancel last queued order by either selecting the Cancel Order from “Trade” menu or simply hit the F10 key. It can also be accessed from the shortcut bar menu as shown in figure below.

2. **OPTION 2:** Client can cancel any outstanding order by right clicking any queued order message from message board as shown in figurebelow.

3. **OPTION 3:** Client can also cancel any outstanding order by right clicking any row in Outstanding window as shown in figurebelow.

After selecting any of the above Option, following Window appears.

The screenshot shows a window titled "Buy Order :: BYCO Petroleum Pak Ltd." with a close button (X) in the top right corner. The window contains the following elements:

- Order details: TrType (BUY), Market (REG), OrderType (CANC), Volume, Symbol, Price, Account (970), and Remark.
- Order# and LimitPrice fields.
- Dis. Volume and Orders (Optional) fields.
- Pin # field and a "Remember Pin" checkbox.
- A "SUBMIT" button.
- A table with columns: Volume, Buy, Sell, Volume, LastTrade, Change, Lock (down arrow), and Lock (up arrow).

Volume	Buy	Sell	Volume	LastTrade	Change	▼ Lock	▲ Lock
10,000	20.20	20.21	2,000	20.20	0.42	18.78	20.78
				High	20.45	Low	19.8

Now just press "Cancel" and your outstanding option will be cancelled.

3. ACRONYMS AND ABBREVIATIONS

Provide a list of the acronyms and abbreviations used in this document and the meaning of each.

Term	Definition
IBTS	Internet Based Trading System
Upper Lock	Last day close rate of market + 5% increment
Lower Lock	Last day closed rate of the market - 5% decrement
PIN	Personal Identification Number
Exchange	Pakistan Stock Exchange